**TERMS OF AGREEMENT – MOU**

**OVERVIEW**

**We/Us/Our:** Eliseo A Mejia—The River Network coach.
**You:** Coachee

**Your Coach will be \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
**Term:** 12 Months

**Coaching Fee Per Term:** $1800
**Additional Expenses to be Reimbursed by You:** \_\_\_NONE

**Total Due:** $1800
**Payment Schedule: $150** to be paid monthly, as set up in the payment processing portal by the 1st of each month for the month receiving services.

Payment can be made at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ To avoid interruptions of coaching, we ask that all participants set up recurring monthly payments or to pay in full. Contact eliseo@dreliseomejia.com with questions.

**I. Coaching Process and Purpose**

Thank you for investing your time and energy into the coaching process and your personal growth as a church plant pastor. Together we will facilitate a journey of self-discovery and purposeful action.

You, your cohort and Coach will work together to create a safe, confidential relationship where you increase your self- understanding, develop personal and professional resources (talents, skills, tools, etc.), and practice meaningful growth- oriented steps forward. Along the way we may utilize various tools and methods like assessments, written texts, active listening, and engaging in follow-up work to facilitate the process. There are no guarantees on the outcomes of coaching, but the Coachee’s active engagement positively contributes toward meeting goals. The Coachee is expected to communicate honestly and candidly with the Coach and be open to feedback and assistance during coaching sessions.

The Coachee is responsible for his/her actions, inaction, decisions, activities, and engagement during the coaching engagement. Coaching may involve different areas of the Coachee’s life, including finance, health, work, relationships, family and others, and any actions taken in these areas of the Coachee’s life remain the sole responsibility of the Coachee.

**II. Confidentiality**

Information shared between the Coach and Coachee will remain confidential unless: 1) the Coachee permits the release of such information; 2) the Coach is required to release the information by law; or 3) such information is listed in the paragraph below. Unlike the medical and legal professions, please be aware that the Coach-Coachee relationship is not a legally confidential relationship and thus communications are not subject to the protection of any legally recognized privilege.

Not all information is confidential. Confidential information does not include information that: a) was in the Coach’s possession prior to the date of this agreement; b) is generally known to the public or your industry; c) is obtained by the Coach from a third party, without breach of any known obligation to you; d) is independently developed by the Coach without use of or reference to your confidential information; e) the Coach is required by law, statute, lawfully issued subpoena or court order to disclose; f) is disclosed to the Coach and as a result of such disclosure the Coach reasonably believes there to be an imminent or likely risk of danger or harm to the Coachee or others; or g) involves illegal activity or abuse. The Coach is not obligated to safeguard or record any documents created through this engagement in any manner or for any length of time other than as required by law or, if confidential, to the same extent we safeguard our own confidential information.

**III. Procedure**

The time and date of the coaching sessions will be mutually agreed upon by both the Coach and the Coachee. These sessions will be conducted via Zoom or some other video conferencing media and the Coach will be responsible for setting up the call. The Coachee will be responsible to join in the call at the agreed upon time via the link provided by the Coach. If the Coach or Coachee will not be able to attend the scheduled session he/she will notify the other party as early as possible to reschedule.

**IV. No Medical Training or Advice**

Coaching is not psychotherapy, psychoanalysis, mental health care, or substance abuse treatment. The Coach is not qualified with any legal, medical or psychiatric training or credentials. The Coach will provide advice solely based on his life experience and not based on any medical or psychiatric insight. Coaching is not a substitute for psychotherapy, psychoanalysis, mental health care, substance abuse treatment or any other professional advice by qualified professionals. It is the responsibility of the Coachee to seek such advice if needed.

**V. Appointments and Fees**

The coaching package consists of the number of sessions set forth in the Overview section of this agreement. Each session is approximately 1 hour. Additional coaching sessions, assessments, or resources may be recommended during the Term to facilitate the Coachee’s development and will be paid for by the Coachee.

**VI. Termination of the Relationship**

Coaching is a relationship that carries with it the expectation that both parties enter into this agreement with the intent of completing the agreed upon number of session and will give their best to make the relationship a fruitful and enjoyable one. However, should either party feel it necessary to terminate this agreement, he or she agrees to find appropriate resolution. If a reasonable resolution is not found, the Coachee or The River Network will give 7 days written notice to the other party.

If the agreement is terminated by the Coachee, no refund for unused sessions will be made. If the agreement is terminated by The River Network, a refund of the per session amount of unused sessions will be paid to the Coachee within 30 days of termination.

By signing this Coaching Contract, you agree to comply with the terms and conditions set forth in the Overview and the Terms of Agreement as follows.

**COACHEE**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_